



# NOTICE OF 2017 ANNUAL GENERAL MEETING

You're invited; all families of Whistler Gymnastics are encouraged to attend Whistler Gymnastics AGM

**Thursday, JUNE 15, 2017, 7 PM –8:30PM**

**Upstairs in the Hub, Oros Whistler Gymnastics Centre**

Appetizers and drinks will be served during meeting

Open Gym 7:00 – 8:30 PM, supervised by coaches for ages 6 and up otherwise need one adult for kids 5yrs and under.

**AGENDA: \* Reports will be posted on website for review June 1**

**1) Welcome**

Meeting opened at 7.15pm

Board members Present: Joan, Audra, Tami, Susie, Pattie,  
Staff –Cristi, Sandy, Karin, Corley

**2) Approval of 2017 AGM Agenda Motion to approve the 2017 AGM agenda: First Andy, Second Valerie**

**3) Approval of 2016 AGM minutes : Motion to Approve the 2016 AGM minutes: First Pattie, Second Audra**

**4) President Report – Tami Mitchell: See president report document.**

**5) Annual Financial Report –Claire Thornwaite or Sandy: See letter from Claire Thornwaite**

**6) Executive Director's Report- Cristiana Spooner: See ED's report.**

**7) Volunteering with Whistler Gymnastics- Tami Mitchell**

Tami spoke about the many jobs that the club relies upon volunteer hours for. These are the jobs that earn back the volunteer levy and include things such as: Office duties, Gym cleaning, Poinsetta sales coordination, bulb sales coordination, purdy's sales coordination, Ironman station, pitch in day, Class reps that report to BOD, body suit sales, uniform fitting, setting up gear shop online.

Erin spoke about the Whistler Summer Classic: This is the clubs biggest fundraiser of the year, and funds raised on this event help to run the club in its entirety. This is not just benefitting the artistic gymnastics component. We are expecting 220 athletes over the 2 day event. An event of this size requires a lot of volunteer time and we encourage all our members to come out and help by signing up for a shift or two. Volunteer slots are built in shifts around each gym session. Sign up can be done online with signup genius.

We have been gathering items for a raffle and silent auction, and we have a donation of \$1000 from 'RDC Fine Homes' to cover one day of entry fees.

There will be a bake sale like last year, and a dance party on Saturday night for athletes only. Shelley suggested providing a dance party on another night for families, siblings, volunteers and other community members next year.

This year sees the addition of a beer garden and outdoor BBQ from 11-8pm on Saturday and 12 -6pm on Sunday. We have the license but are still looking for someone with their 'serving it right' to serve beer and cider.

## 8) Discussion of AGM Motions

1. Motion to accept \*financials year-to-date May 15, 2017. With letter explaining projections to June 30  
Motion by Valerie, Second by Sheila
2. Motion to approve BOD proposed fee increases 2017-18 including:
  - 2.1. 2% increase on all classes Motion by Anna, Second by Dharlia
  - 2.2. A 5% increase on all drop in programs Motion by Dan, Second by Anna
  - 2.3. Membership fees increase for all Interclub athletes from \$35 - \$40 increase in admin responsibilities. Motion by Bonnie, Second by Nadia
3. Motion to approve the new Society Act File, \*Whistler Gymnastics By laws and Constitution

Whistler Gymnastics originally became incorporated in 1996. Last year the new society act was passed. This became online based and required all non profit organizations to go digital. With the help of legal advice GBC has produced a template with changes which Sheila was able to use in merging and updating our bylaws and constitution. This was then reviewed by the board. Updates include Electronic participation, and e voting for board meetings. Motion for special resolution by Mike, second by Dharlia. Motion passed unanimously.

4. Policy and Procedure Manual Update : Sheila has been working on an ongoing basis to produce a written policies and procedures manual. To date this includes areas of Governance:-Organization, Board, and Employment. Operations policies are still to be collected, updated or written by fall. The plan is that this will eventually be an online policy manual for easy reference. Wade questioned conflict of interest policy. This is already addresses in our Bylaws for the BOD and will be added to in the others sections as part of the ongoing policy writing.

Sheila noted that no motion was required here. It is simply an explanation and discussion over whether we wait for the policies to be written completely before putting them online or whether we make them available online as they are written in chunks. The consensus was to add the online as they become available for reference. Will start for fall 2017 after orientation with BOD and Management.

5. Motion to approve \*Draft fall schedule with a final version out on July 1. There were several comments and questions on the proposed draft fall schedule.
  - A. Dan raised concerns over the lack of a challengers feeder program for the competitive trampoline program. Ideally this would include two days per week training with the same coach and a progression of skills in preparation for the provincial comp program. He also questioned long term future plans for tramp and feeder training program.  
Cristiana explained that the number of participants and the lack of coaching resources have not allowed this program to run in the past year and that the recreational trampoline programs have been feeding into the comp tramp program. We identified this as a gap in programming with GBC. Sheila suggested Cristiana follow up with GBC on what they did with the trial of their developmental program and its future direction (Bounce).
  - B. Dharlia questioned why Competitive artistic gymnastics was scheduled Sun morning when many of the athletes are in ski school. Could they train afterwards? Karin and Tami both felt that they probably shouldn't train after ski school due to fatigue level.
  - C. Anna questioned the combination of recreational groups and competitive groups sharing the gym on some evenings. Karin noted that this is very challenging with space

and equipment needs. This is the reason that AG and TG are now scheduled on alternative days.

Tami suggested people email any other comments or questions that arise regarding the draft fall schedule.

Dan made a motion to approve the fall draft schedule with the caveat that the management team and Board of Directors do everything they can to address these three issues (A-C). Second by Wade. The motion was unanimously approved.

9) Motion to approve BOD proposed \*Organizational Structure 2017-18 to include the following management changes:

a. Reduction of hours to Executive Directors position

b. Removal of Business Manager

c. Addition of Administrator/ coordinator position

Motion to approve proposed structural changes by Nadia, Second by Dharia. Opposed by Sheila all others approved.

10) Motion to approve BOD proposed \*Draft Budget 2017-18 with review and final adjustments after Gaming Grant decisions at first club meeting in fall. Nadia questioned why the coach wage budget was low, Sheila explained the draft budget will adjust once we see the fall registration numbers.

Points to note: We lost some higher paid coaches last year. No GFA head coach. There will be a minimum wage increase in September.

Alison asked about the CIT program. Tami explained that the club will plan to run a training session in the fall. Motion to approve the proposed draft Budget 2017/18 by Bonnie, Second by Shay.

11) Motion to allow Executive Director and head coaches the decision making rights for Whistler Gymnastics Operations, inclusion of Pemberton programs, June 30 to Sept 1, 2017. Motion by Anna, Second by Valerie, Opposed by Sheila All others approved.

12) \*Calendar for summer 2017 Summer camp online registration is open. Camps may be cancelled if there are not enough numbers so we are encouraging all families to sign up well ahead of the start date.

13) Thank you to 2016/2017 Volunteers- Hodi's volunteer of the year award goes to : Nadia Demers

14) Thank you to 2016/2017 Staff and coaches, Sheila Mozes Award goes to: Charlie Jarrett

15) Election of Board of Directors 5-9 board positions; new member nomination needed, Pemberton rep needed

New members of the board: Sandy Belczyk, Alison Sutton, Nadia Demers, Anna Sproule.

Returning Members: Tami, Susie, Joan, Tim

Thank you to those leaving the BOD this year:-Pattie, and Erin

We are still missing a Pemberton Rep. We can appoint later if a suitable person found. Bonnie may consider.

Anna suggested phone-in meeting possibility may help recruit a Pemberton rep.

Executive Committee officers needed for fundraising coordinator and volunteer committee coordinator. Committee members also needed in the fundraising and volunteer coordination areas.

16) Confirmation of Next Meetings: Sept 2017

17) Close of meeting 8.35pm