



**Whistler Gymnastics Board of Directors Meeting
February 16, 2017 6pm – 8pm
Whistler Athletes Lodge**

1. Meeting attendance: Present: Audra, Pattie, Tami, Susie, Tim, Cristiana
Regrets Joan

2. Approval of agenda: **Motion to approve the agenda: Pattie, Second: Audra.**

3. Approval of January minutes: **Motion to approve the January 2017 minutes: Pattie, Second: Audra**

Tim proposed the addition of an action list at the end of the minutes, Seconded by Audra.

4. Strategic Planning 2016-2017 one year planning

Look at 2014 – 2017 Strategic plan and tasks and review what we've done and haven't done.

On review it is determined the club has covered all items on the current strategic plan and worked within the platform created.

Task – Set up a platform for input and feedback prior to setting the next strategic plan.

- Create a survey for members input
- Plan a meeting for September 2017, with implementation in July 2018
- Ask Karin to bring info on the new Interclub programme 'Performance Challenge'
- Add a recruitment and retention strategy to the new strategic plan

Did you take the pledge anti bullying campaign?

Review and approve the BC Society Act Constitution and Bylaws

The society act now requires all non profit organisations to switch to electronic format.

Sheila is in the process of restructuring our bylaws and constitution prior to launch in electronic format. This is our chance to update without an additional cost as changes after it goes online will require a fee.

Tami reviewed the changes with the BOD and will report back to Sheila with feedback and questions.

5. Financials –

Overview of income statement and balance sheet

Sandy, Clair and Tim to set a date for overview of layout of financials.

Task – As part of the layout review, Tim suggests re categorizing the registration by year comparison in order to better see yearly trends.

Grant update: Task – Ask Shannon Susko if she would like to be recognized for her donation.

Lease update:

Budget questions, concerns?

6. Executive Director report including See attached reports

Business Manager report and fall and winter program registration numbers and comparison:

Head Coach reports

Facility report

Pemberton Report

Marketing/ website/ social media update: leisure guide Spring/ Summer Ad



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Task - Develop and rebuild the Active Start Programme

7. Fundraising

Purdy's chocolate update:

The Summer Classic timeline is slightly behind

Task – Send out reminders and save the dates for lower mainland clubs.

8. Volunteering

Time line for recruitment strategy for volunteer coordinator

Club Excellence project update

9. Other

Update on solutions to Tanya's concerns last board meeting

10. Next Meeting: Next BOD meeting April 20 2017 unless there are any pressing concerns

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Task - Develop and rebuild the Active Start Programme

Task – Send out Summer Classic reminders and save the dates for lower mainland clubs.