



Whistler Gymnastics Club BOD Meeting  
Thursday June 13th, 6:00 – 8:00pm  
Whistler Athletes Centre

**Meeting attendance:** Sandy, Cristiana, Tim , Tami, Audra, Susie  
**Regrets:** Joan , Pattie

**Approval of May 2017 minutes:**

**Motion** to approve may 2017 minutes: Tami, Second: Audra

**Financial report:**

See letter from Claire Thornthwaite regarding June 2017 financial report.

This will be read at the AGM on behalf of Claire and Tim.

Anticipation of question regarding surplus- This will cover Payroll and gymnastics meet expenses over the next couple of months.

**Lease:**

After many months of negotiation and clarification by Cristiana our lease is ready to be signed and will cover the next 5 year period.

**Motion** to approve the new lease: Tim, second Tami

**Task: Cristiana to make notes regarding lease parameters for BOD by September 2017.**

**ED report:**

See the ED report for May/June dated June 12 2017.

**Task: Cristiana will create a summarized version for the AGM**

**Motions to be put forward at the AGM:**

- 1) Motion to accept the financials year to date May 31 2017. Once finalised
- 2) 2.1 2% increase on all classes
  - 2.2 A 5% increase on all drop in programmes
  - 2.3 Membership fees remain the same for 2017/18. \$35 Annual, \$20 Casual, \$140 Competitive.
  - 2.4 Motion to increase interclub fee from \$35 to \$40 due to an increase in administration requirements.
- 3) Motion to approve the new society act file: Whistler Gymnastics By Laws and Constitution. Sheila will summarize the new society act and bylaws/constitution at the AGM
- 4) Motion to approve revisions to the Policies and Procedures Manual.
- 5) Motion to approve the draft Fall Schedule. This will have final adjustments and be available online from July 1<sup>st</sup>.
- 6) Motion to approve the BOD proposed organisational structure for 2017/18. This will include the following changes.
  - 6.1 Reduction of hours for Executive Director Position.
  - 6.2 Removal of Business Manager Position.
  - 6.3 Addition of Administrator/Coordinator Position.

Senior staff/coaches called an emergency meeting yesterday as they were unsatisfied with the proposed organisational structure passed at the May meeting. Specifically about the removal of the GFA Head Coach Position. It has been a difficult year for the coaching staff without a GFA head coach and has resulted in coach burnout and lack of communication /support. As a result of this new input the Board of directors voted to maintain the GFA Head Coach position for the 2017/18 Organisational Structure.

Cristiana will work within the available \$115K funds to make this new structure as viable as possible.

Cristiana noted concerns over the number of direct reports to her in the proposed structure. It was suggested that she set up a system of reporting to eliminate too many direct lines.

**Motion** to rescind the organisational structure that was passed in May 2017. First: Tim, Second: Tami.

**Motion** to approve the current proposed organisation structure (in section 6 above) First: Tami, Second: Audra.

It was noted that Tami may be available to work in a contract capacity with the Active Start programme.

**Task: Set up Fall registration for July 1<sup>st</sup> using old Ivernet system which will be transitioned to new system Aug 1<sup>st</sup> 2017.**

7) Motion to approve BOD proposed Draft Budget 2017/18 with review and final adjustment after gaming grant decisions at the first meeting in September 2017.

8) Motion to allow the Executive Director and Head Coaches the decision making rights for Whistler Gymnastics operations, including Pemberton programs , June 30 to September 01 2017.

Thank you to 2016/17 volunteers. The Hodie Award will go to Nadia Deamers.  
Thank you to 2016/17 staff and coaches. The Sheila Mozes award will go to Charlie Jarratt.

Election of Board of Directors. 5-9 board positions, 3 new board members required.  
Pemberton rep needed. Fundraising/volunteer committee co leads needed.